



POSITION AVAILABLE Houseparent

JOB DESCRIPTION

Kurn Hattin Home and School for Children, located in Westminster, VT, is a residential home and school for children ages 5-15.

We are seeking a compassionate, dependable, and mission-driven individual to serve as a **Houseparent** in our residential cottages. Houseparents play a crucial role in creating a warm, nurturing, and structured home environment. The primary responsibility is to work collaboratively with families and KH staff to support each child's emotional, social, and academic development, fostering responsibility, respect, and individual growth.

Kurn Hattin is a donor-supported organization where good kids from families facing difficult circumstances find a safe, nurturing place to live and learn. Our mission, transforming the lives of children and families forever, is guided by our core values: Perseverance, Nurturance, Hope, Compassion, and Sense of Worth.

Kurn Hattin offers a generous benefit package including insurance, short term disability, life insurance, paid time off, and a retirement package.

Please submit your resume along with a cover letter to humanresources@kurnhattin.org

Job Title: Houseparent

Reports To: Residential Director and Residential Dean

Salary Range: \$35,000-\$45,000, with housing available as part of the compensation package

Summary: Houseparents are responsible for supervising all activities within a cottage, fostering a warm and nurturing environment that promotes affection, support, and mutual respect. Their primary goal is to work in partnership with the children's families to support each child's development, encourage individual initiative, and instill a sense of responsibility.

Responsibilities and Duties

- Establish and maintain daily routines, including mealtimes, recreational activities, chores, and quiet time, in accordance with Kurn Hattin policies.

- Model and teach positive habits related to hygiene, manners, health, appearance, and personal responsibility.
- Ensure a consistent, warm, and supportive cottage environment that reflects the values of respect, safety, and cooperation.
- Implement and uphold cottage and campus expectations, rules, and procedures as outlined in the Community Handbook.
- Assess individual children's needs related to clothing, healthcare, and emotional well-being and share information with appropriate staff.
- Supervise and support children during off-campus activities, modeling respectful and appropriate behavior at all times.
- Uphold a high standard of professionalism, understanding the influence of your role on the children's behavior and development.

Qualifications

- Must be twenty-one years of age.
- Must have a high school diploma or G.E.D.
- Background and experience in childcare or human-service related field is desired.
- Ability to foster positive relationships and clear communication with children, families, and colleagues.
- Must maintain confidentiality and a high level of ethical behavior.

How You'll Make an Impact:

- **Create a safe, loving, and structured home environment** where children feel nurtured, respected, and supported in their social-emotional development.
- **Model consistency, empathy, and healthy communication** to help students develop trust, routines, and life skills that support long-term success.
- **Foster a sense of belonging and family** by facilitating daily group check-ins, shared meals, and evening routines that build connection and community.
- **Support students' academic success** by collaborating with teachers, helping with homework, and reinforcing positive study habits.
- **Coach children in conflict resolution and emotional regulation**, providing guidance and structure during interpersonal challenges and moments of dysregulation.
- **Plan and lead age-appropriate activities**—from board games and crafts to hikes and service projects—that promote creativity, cooperation, and fun.
- **Contribute to a vibrant campus culture** by participating in community meals, school events, family weekends, and traditions that make Kurn Hattin feel like home.