



## POSITION AVAILABLE

### Substitute Teacher

### JOB DESCRIPTION

Kurn Hattin Home and School for Children, located in Westminster, Vermont, is a residential school for children ages 5-15.

Kurn Hattin Home and School for Children is seeking substitute teachers for the 2025/2026 school year. Substitute staff play a crucial role in maintaining a safe, positive and productive learning environment in the absence of a regular teacher. Duties involve implementing lesson plans, managing the classroom, and supervising students in various school settings.

Kurn Hattin is a donor-supported organization where good kids from families facing difficult circumstances find a safe, nurturing place to live and learn. Our mission, transforming the lives of children and families forever, is guided by our core values: Perseverance, Nurturance, Hope, Compassion, and Sense of Worth.

Please submit your resume to [humanresources@kurnhattin.org](mailto:humanresources@kurnhattin.org)

**Job Title:** Substitute Teacher

**Reports to:** Principal

**Salary:** \$110.00 per day

**Summary:** Substitute teachers are responsible for maintaining a safe, positive, and productive learning environment for students in the absence of the regular teacher.

**Position Title:** Substitute Teacher

Responsibilities may include:

- Following and implementing the lesson plans left by the regular classroom teacher.
- Managing student behavior and classroom activities.
- Providing support in a variety of educational settings
- Creating a safe and inclusive learning environment for all students.
- Leaving detailed notes for the regular teacher upon their return.

**Qualifications:**

- Minimum Education: A high school diploma or equivalent is required.

- Background Check: All candidates must pass a state and federal background check, including fingerprinting, to ensure student safety.
- Flexibility: Adaptability and a positive attitude are essential for success.
- Communication: Excellent communication skills are required for interacting with students, staff, and administrators.